### Medical



#### Blue Cross Blue Shield of Michigan

Full time team members receive a comprehensive plan - Simply Blue PPO Gold 2000, and **we cover 100% of the cost**.

Team members may select a lower deductible plan - Simply Blue PPO Gold 1500 and pay the difference in premium through pre-tax payroll deduction.

Team members may at their cost, enroll their spouse, and dependents in either plan through pre-tax payroll deduction.

Coverage takes effect the first day of the month on or following 60 days after a team members starts date.

### **Vision**



#### Guardian

Full time team members receive a vision plan, and we cover 100% of the cost.

Team members may add, at their cost, their spouse, and dependents through pre-tax payroll deduction.

Coverage takes effect the first day of the month on or following 60 days after a team members starts date.

## **Dental**



#### Principal

Full time team members receive the option of joining our Principal dental plan, and we cover 100% of the cost.

Team members may add, at their cost, their spouse, and dependents through pre-tax payroll deduction.

Coverage takes effect the first day of the month on or following 60 days after a team members starts date.

## **Fitness Reimbursement**

We have made a commitment to provide team members with an incentive to stay healthy. This fitness allowance provides up to \$300 annually for team members (not dependents) to apply toward membership or exercise classes at a qualified health club, fitness center, on-line and on-demand fitness and weight management programs.

# **Short-Term Disability**



#### uardian

Team members are automatically enrolled into Guardian's STD plan, and we cover 100% of the cost.

Coverage takes effect the first of the month following a team members start date.

# Long-Term Disability



#### Guardiar

Team members are automatically enrolled into Guardian's LTD plan, and we cover 100% of the cost.

Coverage takes effect the first of the month following a team members start date.

## Life & AD&D Insurance



#### Guardian

Team members are automatically enrolled into Guardian's Life Insurance and Accidental Death & Dismemberment plan, and we cover 100% of the cost.

Coverage takes effect the first of the month following a team members start date.

## **Health FSA**



Team members are eligible to participate in our Health FSA Plan.

Coverage takes effect the first day of the month on or following 60 days after a team members starts date.

## **Dependent Care FSA**



Team members are eligible to participate in our Health FSA Plan.

Coverage takes effect the first day of the month on or following 60 days after a team members starts date.

### 401k



#### **Principal**

Team members are automatically enrolled at a contribution rate of 1% of their pay on a pre-tax basis and have the option to change their contribution percentage.

## **Annual Reviews**



Performance Reviews are annually. We offer compensation that is based on your ability to achieve results, to recognize when you can do more, and to embody our Core Values.

# 



If you use your personal vehicle during business, you will be reimbursed per mile, based on the IRS standard mileage rate.

# Cell Phone Reimbursement



Any team member that requires use of their personal cell phone as an integral part of their job will be reimbursed \$35 per month through payroll.

## **Referral Program**



If you know someone who would be a good addition to the company, you may be awarded a referral bonus of \$500 (less taxes) if you refer a candidate and they are hired!

## **Holidays**



Full time team members are eligible for the following holidays:

- New Year's Day
- Martin Luther King, Jr. Day
- President's Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day
- Friday after Thanksgiving Day
- Christmas Eve
- Christmas Day
- New Year's Eve

# Jury Service & Witness Leave



We will provide up to a maximum of 3 days paid leave to full-time team members who are called to serve as jurors or who are summoned to appear as witnesses in a judicial proceeding, pursuant to a subpoena or other court order.

## PTO - Hourly



#### Paid Time Off (PTO)

Team members accrue PTO each pay period based on the following:

- 0-1 years = 3.08 hours per pay or 10 days (80 hours)
- 1-3 years = 4.62 hours per pay or 15 days (120 hours)
- 3-10 years = 6.15 hours per pay or 20 days (160 hours)
- 10 years + = 7.89 hours per pay or 25 days (200 hours)

## **PTO - Salary**



We believe that the way to be most productive is with a reasonable, balanced work schedule. Working long hours for long periods of time results in mental exhaustion and shoddy work that needs to be fixed later. While we do not have a formal PTO policy for our salaried team members, we encourage them to take a minimum of 2-3 weeks off each year.

# **Parental Leave**



We offer you up to 4 weeks paid and 8 weeks unpaid for a total of 12-weeks of parental leave to full-time team members (who have been employed for at least 12-months) following the birth of a team member's child or the placement of a child with a team member in connection with adoption or foster care

# **Furternity Pawreavement**



#### **Pawreavement**

We know the family-like bond that exists between you and your beloved pet. While we understand grieving their loss can be a long process and is different for everyone, Beanstalk is offering up to 8 hours of paid time off to full-time team members to help you through your grieving process.

#### **Furternity**

We love our furry friends, and it makes us sad when they are lost, given up or abandoned. By giving them a new life in a loving home it also makes room at the shelter for another pet in need of a second chance.

In support of our adopting a furry friend, Beanstalk offers up to 8 hours of paid time off to full-time team members on the day they pick up their new addition to the family.

## **Bereavement**



#### Paid Bereavement

3 days - team member's spouse, domestic partner, child, stepchild, parent, stepparent, father-in-law, mother, mother-in-law, son-in-law, daughter-in-law, brother, sister, stepbrother, stepsister, or an adult who stood in loco parentis to the team member during childhood.

2 days - team member's brother-in-law, sister-in-law, aunt, uncle, grandparent, grandchild or spouse's grandparent.

Page 2 of 2